Option TELECOM

Instruction to your
Bank or Building Society
to pay Direct Debit

DIRECT Debit

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Originator's Identification Number

Please fill in the whole form and send it to:
Option Telecom Limited, Top Lodge, Harleyford Estate,
Henley Road, Marlow, Bucks SL7 2DX

1. Name and full postal address of your Bank or Building Society

To: The Manager

Bank or Building Society

Address

Postcode

2. Name(s) of the Account Holder(s)

3. Bank/Building Society account number

4. Branch Sort Code

5.Reference Number

6. Instruction to your Bank or Building Society

Please pay Option Telecom Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee.

I understand that this Instruction may remain with Option Telecom Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

Bank and Building Societies may not accept Direct Debit Instructions for some types of account.

THE DIRECT DEBIT GUARANTEE

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change, Option Telecom Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Option Telecom Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

DIRECT Debit